

## NEW MEMBER PROPOSAL FORM

*(To be completed by the sponsor & prospective member and returned to the Membership Chair)*

<b>Sponsoring Member Name:</b>	
<b>Proposed Member Name:</b>	
<b>Home Address:</b>	
<b>Telephone - Home:</b>	
<b>Telephone – Mobile:</b>	
<b>Email:</b>	
<b>Date of Birth:</b>	
<b>Spouse’s Name:</b>	
<b>Check One:</b>	
<b>Employee: (Title/Position/ Employer)</b>	
<b>Self Employed:</b>	
<b>Other:</b>	
<b>Proposed Classification:</b>	

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**Please tell us a little bit about yourself, including describing any particular skills, achievements or interests that would particularly qualify you to be a Rotarian:**

<b>SmartServe # (Yes/No)</b>	
<b>CPR Certificate # (Yes/No)</b>	
<b>Police Check Attached (Yes/No)</b> <i>*required when interacting with students i.e. Exchange Students</i>	

<b>Do you have a particular area of interest?</b>	
<b>International Service Projects</b>	
<b>Local Community Service</b>	
<b>Youth Service</b>	
<b>Club Administration/Public Relations</b>	
<b>Club Membership</b>	
<b>Social Activities</b>	

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### Statement to be Signed by Proposed Member:

I understand that it will be my duty, if elected, to exemplify the Object of Rotary in all my daily contacts and activities, and to abide by the constitutional documents of Rotary International and of the Rotary Club of Collingwood South Georgian Bay (hereinafter the "Club").

I agree to pay the new member initiation fee, quarterly dues of the club, together with other fees (such as meals, guest Fees etc.), as may be levied by the Club from time to time.

**Here are a list of the fees:**

- New Member Initiation Fee \$25 (covers cost of new member kit and name badge)
- Quarterly Dues \$165.00 (yearly \$648.00) (**Invoicing is based on members listed on the roster as at July 1 & Jan 1**).
- Optional: \$50(approximate) per person for special meetings such as Changeover and Christmas party (if your partner is to attend they will just bill you on your invoice)
- Optional: Sergeant at Arms or Happy Bucks - \$2
- Suggested: Contribute to the Rotary Foundation of \$100 US a year, this is something that you can sign up for on your own on the [Rotary International Website](#). Once you have donated \$1000. US you will become a [Paul Harris Fellow](#).

*(Our Rotary bookkeeper - Teresa emails invoices to members quarterly).*

I further give permission to the Club to publish my name and proposed classification, (if applicable) to its Membership.

<b>Signature:</b>	
<b>Date:</b>	

### Statement to be Signed by Sponsoring Member:

- I confirm that I have reviewed with the Proposed Member the Membership Information Guide.
- I further confirm that I have explained to the Proposed Member the fee structure of the Club, and the obligations that Club membership brings with it.
- I have discussed with the Proposed Member the suggestion to attend Rotary weekly meetings regularly, and to fully participate in Club activities.
- I believe that the Proposed Member would make good Rotarian, and therefore endorse his or her application.

<b>Signature:</b>	<b>Date:</b>	
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### For a Rotary Membership Transfer:

<b>Rotary Membership Number:</b>	<i>(Can be found on Rotarian magazine mailing label)</i>
<b>Previous District Number:</b>	
<b>Previous Club / Country</b>	

## NEW MEMBER PROPOSAL FORM

<b>NEW MEMBER ACTIVATION CHECKLIST: (Club Tracking Document)</b>	
<b>Sponsor submits Membership Proposal Form to Membership Committee Chair</b>	Date:
<b>Membership Chair circulates proposal to Membership Committee for discussion and vote</b>	Date of vote:
<b>Membership Chair submits decision to the Secretary for Board vote</b>	Date:
<b>Secretary circulates Proposed Member to club membership</b>	Date:
<b>Secretary notifies Membership Chair, Mentorship Chair and Club Bookkeeper of approval of new member.</b>	Date:
<b>Membership Committee prepares Membership Card and Induction Package (Obtains Web Access from Club Web Master)</b>	Date:
<b>Sponsor notified by Membership Chair:</b>	Date:
<b>Proposed Member Notified by letter emailed from President (Sponsor and Membership Chair copied):</b>	Date:
<b>Induction Date confirmed by Membership Chair &amp; Board Program Coordinator:</b>	Date:

*(The complete process from submission of New Member Proposal form to Membership Chair to Induction of new member should take no longer than 30 days).*